

Guidelines for Hostel Allotment to 1st Semester Students

(Effective from Session 2019-2020)

Hostel seats have been allocated to various departments on the basis of their average annual intake capacity in first semester in different UG/PG courses excluding the Self-financed/Paid seat/Certificate/Diploma courses (except PGDYTE and other such courses approved by the university). Allocated hostel seats have been put in three groups on the basis of reservation policy of the university: (i) Open quota including Differently-abled students (22.7%), (ii) ST quota (54.6%), and (iii) OBC, SC, EWS and Wards of Ex-serviceman quota (22.7%). Hostel seats to the bonafide applicants of first semester shall be allotted by the Admission committee of the concerned department on the basis of following guidelines:

1. Such students whose permanent address is within the Itanagar Capital complex OR other localities falling within 10 Km distance from RGU OR their parents are staying in the above mentioned areas shall not be allotted hostel. Candidate admitted under supernumerary quota are not eligible for hostel accommodation till his/her parents are in university service OR have gone on more than one year of permissible leave, provided in both the cases, they have vacated the allotted university accommodation.
2. Hostel seats shall be allotted exclusively on the basis of Index score as reflected in the merit list of admission prepared by the concerned department.
3. Every Differently-abled applicant for hostel, notwithstanding whether admitted in UG/PG/Diploma courses including paid/self-financed courses, should be provided hostel facility on priority basis out of the total hostel seats allocated to the concerned department in the current academic year.
4. Allotment Priority: Firstly, Differently-abled student shall be allotted Hostel seat, thereafter remaining Open seats shall be filled up on merit basis from among the candidates belonging to all categories. Remaining reserved seats shall be allotted to applicants of respective categories on merit basis.
5. Differently-abled applicants: If there is only one Differently-abled applicant, then the seat shall be allotted to him/her from Open category seats. In case there is only one seat for open category candidates and there are more than one Differently-abled applicants, then for Differently-abled students belonging to General category, additional seat(s) shall be taken out from the quota of the other category that has more number of seats. In case, the 2nd and 3rd Differently-abled applicants are from other than General categories, then the seat shall be allotted to them from the category he/she belongs to.
6. OBC, SC, EWS and Wards of Ex-serviceman: If there are 4 seats under the allocated quota for these candidates, then each category shall get one seat. If number of seats is more than 4, then the additional seats shall be allotted amongst the candidates belonging to these categories on merit basis, and out of remaining 4 seats, each category shall get one seat. If number of seats are 3, then OBC, SC and EWS categories shall get one seat each. If there are 2 seats under this quota, then on merit basis one seat shall be allotted to OBC and EWS applicants combined together, and another seat to SC and Wards of Ex-serviceman combined together. If there is

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only 1 seat under this quota, then the seat shall be allotted on merit basis amongst the applicants of these categories. When there are no applicants from SC category, then such seats shall be convertible to Wards of Ex-serviceman or vice-versa. Similarly, hostel seats for EWS shall be convertible to OBC or vice-versa. If applicants are available from any one of these four categories (OBC, SC, Ex-servicemen and EWS), then all allocated seats shall be filled up from them.

7. Conversion of hostel seats: If no candidate is available from OBC, SC, Ex-servicemen and EWS categories or there is insufficient number of candidates, then available seats shall be wholly transferred to ST category otherwise General category. Vacant ST seats will be transferred equally to General category and OBC, SC, Ex-servicemen and EWS category.
8. In case, the hostel seats exclusively allocated in current year for the first semester students of UG course(s) in the concerned department remain vacant, then these seats shall be allotted to the 5th and then the 3rd semester students of respective UG course(s). Similarly the vacant seats of PG course(s) shall be allotted to the 3rd semester students of respective PG course(s). If seats still remain vacant, then seats for UG and PG courses shall be interconvertible within the concerned department. Such kind of transfer/convertibility of hostel seats within the department shall be in accordance with the aforesaid Clause No. 7. If seats still remain vacant, then it shall be transferred on rational basis by the DSW from that particular department to other departments under the same faculty. Allotment of hostel seats to 3rd and 5th semester students shall be purely on the basis of total marks secured by the student in all previous semester examinations.
9. Upon declaration of hostel allotment by the concerned department, the student shall deposit the requisite hostel fees through online / bank challan (in triplicate) in the given university account and shall submit a copy of the challan issued by the bank to the office of the HoD of the concerned department for issuing a hostel allotment slip. The students will then submit his hostel allotment slip along with another copy of money receipt / the bank challan to the office of the DSW for hostel registration. The office of the DSW shall endorse the hostel allotment slip and dispatch the same to the concerned hostel warden for providing hostel accommodation to the student and subsequently submit the copy of the bank challan to the Finance branch for record.
10. In case of any inconsistency in the given guidelines, the decision of DSW/a competent committee constituted by the university for this purpose shall be final and binding.

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